

# NTEU

## National Treasury Employees Union

NTEU Chapter 282 Executive Board meeting location: [Zoom/Virtual](#)

<u>Executive Board Member Name</u>	<u>Position</u>	<u>Status</u>
<b>Anthony Lee</b>	President	<input checked="" type="checkbox"/>
<b>Michael Theodorakis</b>	Executive Vice President	<input checked="" type="checkbox"/>
<b>Haile Yancy</b>	Vice President CVM	<input checked="" type="checkbox"/>
<b>Crystal A. Buffert</b>	Vice President CDRH	<input checked="" type="checkbox"/>
<b>Amy Skinner</b>	Vice President CDER	<input checked="" type="checkbox"/>
<b>Wendi Joyner</b>	Vice President CBER	<input checked="" type="checkbox"/>
<b>Shayla Turnipseed</b>	Vice President CTP	<input checked="" type="checkbox"/>
<b>Angela Pope</b>	Vice President CFSAN	<input checked="" type="checkbox"/>
<b>Danita Dyer</b>	Vice President ORA & Baltimore District	<input checked="" type="checkbox"/>
<b>Nona Colburn</b>	Vice President OC	<input checked="" type="checkbox"/>
<b>Andrew Mosholder</b>	Vice President CDER	<input type="checkbox"/>
<b>Marsha Hayden</b>	Chief Steward (Non-Voting Member)	<input checked="" type="checkbox"/>
<b>Carolyn McMillian</b>	Treasurer (Non-Voting Member)	<input checked="" type="checkbox"/>
<b>Michele Baucum</b>	Secretary (Non-Voting Member)	<input type="checkbox"/>

**Quorum Met: 12 Members of the Executive Board Present**

**Other Invited Meeting Attendees**

- Sarah Riger, NTEU National Counsel
- NTEU 282 Stewards (listen mode only)

**Meeting Date: January 25<sup>th</sup>, 2023**

**Called to Order:** By President at 12:02pm

**Meeting Minutes:**

Newley elected, NTEU Chapter 282 President, Anthony Lee advised that this meeting and all future meetings will be conducted under the latest edition of Robert's Rules of Order. (See below for a quick reference guide)



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President Anthony Lee advised the Executive Board of Michele Baucum's decision to resign from her position as Chapter Secretary as of 1/12/2023. Anthony explained the roles and responsibilities of Chapter Secretary and the authority to proceed with the nomination citing the NTEU Chapter 282 bylaws, Part VII, Section 4D. Anthony announced his appointment of Jason Lewis and motioned the vote. The VP of CDRH, Crystal Buffert seconded the motion. The motion carried with Jason Lewis being installed as the secretary and his role to immediately begin.

<b>Motion: Appointment of Jason Lewis as Secretary</b>	<b>Yes (6)</b>	<b>No (4)</b>
Voting Members vote breakdown:	Antony Lee, Danita Dyer, Amy Skinner, Haile Yancy, Crystal Buffert, Angela Pop	Michael Theodorakis, Nona Colburn, Wendi Joyner, Shayla Turnipseed

**Action Item:** Anthony Lee will ask former Secretary Michele Baucum to provide all NTEU Chapter 282 Executive Board Meeting notes to Jason Lewis.

**Report of the President:**

Anthony met with the OHR/LEW Representatives for a quick "meet and greet" this week. In general, it was discussed that grievances should be mediated at the lowest possible level before elevating matters to an official grievance.

The NTEU/HHS contract negotiations ended this week with a few items that were not able to be resolved. The next step will be the intervention of the Federal Service Impasse Panel (FSIP) review for third party mediation.

Finally, Anthony advised of a few outstanding issues that require resolution to prevent further delays with a smooth transition to office. They are as follows:

- **Action Item:** As Chapter President, Anthony needs access to all Chapter 282 bank/financial accounts to include adding his name as an account holder. The Treasurer and Executive Vice President are to schedule time with the President to add his name to all financial accounts.
- **Action Item:** Anthony request keyed or digital accesses to the storage units, post office box, and all Chapter 282 office spaces. The Executive Vice President is to present a full listing of items and access methods.
- **Action Item:** VP Nona Colburn asked for the most recent chapter bylaws to be sent out and Anthony agreed to send them out to the board members.

**Report of the Vice President:** Michael Theodorakis would like to increase the number of FDA stewards. His goal is to get 100 stewards. We have 4 offices in White Oak that are allocated to NTEU and (in Building 71) he will provide keys to stewards for consultations with members upon request.

Michael Theodorakis and Anthony Lee will work offline to update our chapter website with the updated election information.

**Report of the Treasurer:** We currently have \$398,510.87 cash on hand. We have 2 CDs in the amount of \$239,245.85. In total we have \$628,756.72.

The Treasurer advised the board that the LM-3 (mandatory financial report for labor organizations) needed to be completed by 3/31/23 and the IRS filling needed to be completed by 04/15/23.

**Adjourned:**

By President at 1:01pm