



Meeting Date: April 24th, 2023

Called to Order: By President at 05:10 pm

NTEU Chapter 282 Executive Board meeting location: [Zoom/Virtual](#)

<u>Executive Board Member</u> <u>Name</u>	<u>Position</u>	<u>Status</u>
Anthony Lee	President	<input checked="" type="checkbox"/>
Michael Theodorakis	Executive Vice President	<input checked="" type="checkbox"/>
Haile Yancy	Vice President CVM	<input checked="" type="checkbox"/>
Crystal A. Buffert	Vice President CDRH	<input checked="" type="checkbox"/>
Amy Skinner	Vice President CDER	<input checked="" type="checkbox"/>
Wendi Joyner	Vice President CBER	<input checked="" type="checkbox"/>
Shayla Turnipseed	Vice President CTP	<input type="checkbox"/>
Angela Pope	Vice President CFSAN	<input checked="" type="checkbox"/>
Danita Dyer	Vice President ORA & Baltimore District	<input checked="" type="checkbox"/>
Nona Colburn	Vice President OC	<input checked="" type="checkbox"/>
Andrew Mosholder	Vice President CDER	<input type="checkbox"/>
Marsha Hayden	Chief Steward (Non-Voting Member)	<input type="checkbox"/>
Carolyn McMillian	Treasurer (Non-Voting Member)	<input type="checkbox"/>
Jason Lewis	Secretary (Non-Voting Member)	<input checked="" type="checkbox"/>

Quorum Met: 10 Members of the Executive Board Present

Other Invited Meeting Attendees

- NTEU 282 Stewards (listen mode only)

Meeting Minutes:

NTEU Chapter 282 President, Anthony Lee advised that this meeting and all future meetings will be conducted under the latest edition of Robert's Rules of Order. (See below for a quick reference guide)



roberts_rules_simplified.pdf

CDRH Vice President (VP), Crystal Buffert made a motion to change the agenda and have the Communication Committee to report to be the 1st agenda item. Executive Vice President, Michael Theodorakis seconded the motion and was therefore adopted. The Communication Committee Chair, Vanessa Burrows and Secretary, Jason Lewis provided a presentation and a live demo of a prototype of a new Chapter 282 NTEU website. After the presentation the motion to allocate \$2,000 for a new, replacement Chapter 282 NTEU website was carried with unanimous consent from The Executive Board.

Motion: Funds Allocation for a New NTEU 282 website	Yes (9)	No (0)
Voting Members vote breakdown:	Antony Lee, Amy Skinner, Haile Yancy, Crystal Buffert, Angela Pope, Michael Theodorakis, Nona Colburn, Wendi Joyner, Danita Dyer	

Action Item: The Communication Committee will advise the Executive Board when the new website goes “live.”

Report of the President:

President Anthony Lee advised the Executive Board of Andrew Mosholder’s decision to resign from his position as CDER Vice President. Anthony explained the roles and responsibilities of CDER Vice President (VP) and the authority to proceed with the nomination citing the NTEU Chapter 282 bylaws, Part VII, Section 4D. Anthony announced his appointment of Helen Robinson. CDER VP, Amy Skinner moved to accept the nomination of Helen Robinson to serve the remainder of the term for the CDER VP, Angela Pope seconded the motion. There was a vigorous discussion of the pros and cons of the appointment and the manor of the

appointment. The motion carried with Helen Robinson being installed as the Vice President of CDER and her role to immediately begin.

Motion: Appointment of Helen Robinson	Yes (5)	No (4)
Voting Members vote breakdown:	Anthony Lee, Amy Skinner, Haile Yancy, Crystal Buffert, Angela Pope	Michael Theodorakis, Nona Colburn, Wendi Joyner, Danita Dyer

Anthony Lee advised the Executive Committee that his name was recently taken off the NTEU Chapter 282, Fed Financial Federal Credit Union account. Vice President, Michael Theodorakis confirmed he and Anthony were removed by the current Treasurer from the Fed Financial Federal Credit Union account. In addition, Anthony Lee advised that he still has not received any monthly Treasury reports, the 2022 IRS Required Filing reports, or the 2022 Final Department of Labor Report. A motion was placed on the floor by CDRH VP, Crystal Buffert and seconded by CVM VP, Haile Yancy to include the chapter president’s name (Anthony Lee) on the chapter’s bank account with Fed Financial Federal Credit Union and the motion was passed after discussion on the matter; the Treasury, Carolyn McMillian will be notified of the board vote to add the President’s name back to the Fed Financial Federal Credit Union account.

Motion: Add the President’s name back to the Credit Union account.	Yes (5)	No (3)	Absent during the vote
Voting Members vote breakdown:	Anthony Lee, Amy Skinner, Haile Yancy, Crystal Buffert, Angela Pope	Michael Theodorakis, Nona Colburn, Wendi Joyner	Danita Dyer

Action Item: The Treasury will be notified to add Anthony Lee’s name back to the Fed Financial Federal Credit Union account.

- In the next few weeks NTEU National will send out a memo asking for NTEU Chapters to ratify the new CBA. After the CBA is sent to Chapter 282, a Chapter meeting with all BUEs will be called to vote on ratifying the contract.
- Many Remote Grievances are moving through the negotiated process and are currently on Step 3.
- Anthony announced that because of new efforts since this January’s FDA orientation, our chapter has received 84 new paying members!

- The chapter will change the member incentive program and will provide a \$100 incentive check to new members that join the chapter the same week of new employee orientation or at special events (FDA Spirit Day/WO Classic, Spring Mingle, or other center or agency events where Chapter 282 is hosting a table/presence).
- Anthony advised he is looking to start the Audit for the Chapter in the next few weeks. Our Chapter is under time constraints so this audit will need to be conducted as soon as possible.
- Despite language to the contrary in the Chapter Bylaws, Anthony Lee advised that upon guidance from NTEU nation general counsel, attendees to the NTEU National Convention as delegates may expand to elected officers other than only the President and Executive Vice President. NTEU national will provide additional guidance as to which elected Executive Board Members are permitted to serve as delegates to the 2023 NTEU National Convention held in Detroit, MI in August 2023.

Action Item: Executive Board Members are to let Anthony Lee know if they are interested in attending the NTEU National Convention in Detroit in August 2023.

Report of the Executive Vice President: Did not have enough time to hear the Vice President's report.

Report of the Treasurer: The Treasurer was absent from the meeting.

Report of Chief Steward: The Chief Stewart was absent from the meeting.

Report of Chairpersons of Committees: The Communications Committee spoke earlier in the agenda. The Audit, Membership, Bylaws and Personnel Management Committees were not able to report out due to timing restrictions.

Adjourned:

By President at 6:31pm